

Wedding Planning Checklist

Six Months to One Year Before Your Desired Wedding Date

- Complete and submit the Wedding Registration Form (PDF) to our parish office.
- If you will have a visiting priest preside at your wedding at our Parish, please have him complete and sign the Agreement for Visiting Clergy (PDF) and submit it with the Wedding Registration Form to our parish office

After your wedding date is set by the priest

- Within five days of the priest setting your wedding date a non-refundable deposit is required. Your deposit may be paid by personal check, cash, cashier's check, or credit card at our parish office.
- Call the parish office to schedule your rehearsal
- Gather the required documents for marriage in the church and give them to your priest.
- Register and attend a Marriage Preparation class or retreat. Provide the certificate of completion to your priest.
- Give the parish guidelines for flowers, decorations, photography and videos to those you hire/select to provide these services and request their cooperation in adhering to the guidelines.
- Visit the St. Edward the Confessor website www.stedward.com/wedding/music to begin selecting the musicians and music for your wedding.
- Begin planning your wedding ceremony using the "Together for Life" booklet provided by the priest to select the scripture readings, vows, prayers, etc.

90 Days Before Your Wedding

- Finalize your selection of musicians for your wedding ceremony.

60-90 Days Before Your Wedding

- Meet with your Wedding Coordinator**

30 Days Before Your Wedding

- Your wedding coordinator will provide you with a document listing any money that is due. Pay all monies due for your wedding by personal check, cash, cashier's check or credit card at the parish office.
- Make sure you have given your priest all your required documents.
- Schedule your final meeting with the priest to discuss your wedding ceremony and complete any necessary paper work.
- Finalize your decisions for the scripture readings, vows, prayers, etc. for your wedding ceremony. Complete the form in the back of the "Together for Life" booklet and give the form to your priest and a copy to your wedding coordinator.
- Finalize your music selections for your wedding ceremony.
- Finalize wedding details with your wedding coordinator.

14 Days Before Your Wedding

- Your civil marriage license is due no later than 14 days prior to your wedding. Deliver this license along with the return envelope to the Parish Office. Be sure to include your name, your wedding date, and the name of your priest. Please notify your wedding coordinator once you have delivered the license.